

Vidarbha Yuvak Vikas Sanstha's

Mahatma Gandhi Adhyapak Vidyalya Sunderkhed Buldhana

Code of Conduct

Self-discipline is the best form of discipline. The Code of Conduct emphasizes the same and is a guideline to all concerned to observe self-discipline in all forms of interaction whether on campus or off campus.

Code of Conduct for Students General instructions

1. Wearing of Identity cards on campus and during internship/ visits to community centers is
2. Notices pertaining to various activities will be displayed on the notice board. Students must read the same and do the needful.
3. Ragging and cyber bullying of any kind is totally prohibited. If any complaint in this regard is received then strict action will be taken by the Discipline Committee.
4. Use of cell phones during lectures and library work is prohibited. If the faculty needs the students to access the same for any work related to the lectures/ activities then cell phones may be used under the supervision of the
5. Smoking or intake of any intoxicants is strictly prohibited on campus as well as during activities like internships, picnics and field visits.
6. It is advisable to use cycles or public transport for commuting to college. Two wheelers may be used by those coming from distant Parking of vehicles is to be strictly in the designated area only.
7. Take care of the plants and trees in the premises.
8. A no plastic policy is recommended. Avoid using one time use plastic at all
9. Waste must be separated as wet and dry waste and deposited in bins marked for the
10. Use water and electricity
11. Students will not organize any activities like picnics and outings on behalf of the

Attendance and Submissions

1. Attendance at lectures, guest lectures, workshops community work and internship is As per University directives 80% attendance at theory lectures and 90% attendance for practical work is mandatory.
2. Students must be present on time and mark attendance daily to their class teacher in the college.
3. In case of absence please inform in advance if possible. In case of emergency leave may be taken but the student must meet the Principal and furnish the leave note when he/she comes to college.
4. The B.Ed. Programme includes Continuous Evaluation in the form of essays, class tests; Project based work, assignments, internship experiences etc. Attendance is compulsory for all these
5. Students are expected to submit all assignments and projects as per dates declared by the

Attire

1. Students must be dressed in decent attire at all
2. Dress code for Internship is saree for female students and formal shirt and trousers for male students.

Use of infrastructure

1. Kindly keep the classrooms, washroom, common room and other premises
2. Switch off fans and lights when not required
3. Use the furniture, computers and other property with due
4. Teaching aids/ learning resources borrowed for lessons must be carefully handled and they must be returned as

Use of Library Books

1. Library books are to be handled with The time period for which the book is lent should be adhered to,
2. Students should maintain silence in the library and follow all instructions of the

Behavior in Internship schools and Community Centres

1. Maintain discipline during field visits, internships and visits to community
2. Respect the inmates of community centres and avoid asking sensitive
3. If you need to click pictures or video graph any activities during visits to internship schools, community centres etc, due permission of the concerned authority must be
4. Units of internship lessons should be taken from the concerned school teachers only during the designated time.
5. Any modification needed in the set timetable for internship lessons should be done after coordinating with the school supervisor, school teacher, internship in-charge and the group
Avoid any action that will lead to miscommunication with school authorities.
6. Read the school rules of the internship school and follow the same.
7. Use of mobiles in internship school is strictly prohibited. In case of emergency if you need to call, please seek the permission of the faculty on duty.
8. The school staff room or any allotted room may be used by internship students if they are permitted by the school authorities. Please keep the place clean. If permitted you may use the school equipment such as technological resources, laboratory material and books. Ensure that all these are handled with due
9. Coordinate with school students only as required within the scope of the internship. Maintain cordial relationship with school staff and

Code of Conduct regarding Examinations and Submissions

1. Attendance at examinations and all forms of internal assessment is Malpractices should be avoided at all times.
2. All submissions to be done on Only submit original work. Do not copy assignments of peers.
3. Plagiarism of any kind is to be avoided. Quote the appropriate references when you submit an assignment.
4. Be on time for all examinations, including examinations held at centres other than the Your behavior such places should be appropriate and befit the values that your institution upholds.